



# EVANS SCHOOL OF EXCELLENCE (CBSE)

(Affiliated to Central Board of Secondary Education – New Delhi)

Affiliation Number: 1931094

## Virtual Open House

### CIRCULAR TO PARENTS

December 16, 2020

Dear Parent,

Greetings!

Please note that the **Virtual Open House is on Monday 21<sup>st</sup> December 2020 from 9.00 AM to 1.00 PM**. Please make sure to log in to zoom app on time. You will receive meeting Id and pass code from the Class teachers to join the virtual meeting.

You will be assigned a 10-minute slot with your ward's Class Teacher, which will be communicated to you shortly.

**Kindly make a careful note of the following points regarding the conduct of the virtual Open House:**

1. Your ward's Class Teacher will share a link for a meeting on Zoom, please join on time according to the time assigned to you.
2. Please be available for the meeting on time as the Teachers will be following the schedule strictly and wouldn't want to take up the time given to another parent.
3. Your meeting with your ward's Class Teacher will be confidential.
4. In case you would like a meeting with any of the Subject Teachers of your ward, kindly inform to the Class Teacher during the meeting and it will be arranged on the following days.
5. The Teacher will have her camera on during the meeting; it is desired that you keep your camera on as well.
6. If you have more than one child in **1-8** and have been allotted the same time, please request the Class Teacher of the younger child for a change in timing.

**Important:**

- It will be non-Instructional day for students on the day of Open House.
- Students are expected to attend the Open House along with their parents virtually on Zoom.

**Fees:**

- Parents are requested to clear all fee dues. As per the Madras High Court Order you have to pay the first installment of 40% fees and the second installment of 35% fees. The court has clearly mentioned that parents who have not paid the first installment of 40% fees should pay it along with second installment of 35% fees. If you are having any financial constraints, please contact management. Thank you for your understanding and continued support. We look forward seeing your child back at school as soon as the restrictions are lifted. We appreciate your attention to this urgent matter. Kindly ignore this, if you have already paid the fees.

We look forward to meeting you. Thank you

Warm regards,

Nisha Madhu

Principal