



EVANS SCHOOL OF EXCELLENCE (CBSE)

(Affiliated to Central Board of Secondary Education – New Delhi)

Affiliation Number: 1931094

Reopening of School

CIRCULAR TO PARENTS

February 4, 2021

Dear Parent,

Greetings!

Thank you once again for all of your support through this most unprecedented and challenging time. We would like to inform you that our school will open on Monday, February 8, 2021 for grade IX. It is our responsibility to plan a phased reopening based on our judgment of what is safest for our school's children, families and staff. This circular explains to you our plan, although it is provisional and could be changed or postponed at any moment based on our interpretation of the ever-changing advice and evidence. In this respect, we have put the following precautions into place:

Kindly make a careful note of the following points:

1. Wear a mask over your nose and mouth and please do follow the guidelines of **covid -19**. Stay home when you are sick and inform to Class Teacher.
2. **Social distancing:** Children will remain in '**circles**' in their classes. This means they will share outside spaces in their circles and will have access to allocated toilets/hygiene areas. They will continue their lunch in their class rooms and I would ask if your child brings in a packed lunch that this is in disposable packaging (where possible). Water bottle should sent into school.
3. There will be no assemblies or social gatherings or after school sessions.
4. **Hand washing:** As we are all aware, good and hygiene is critical to reducing transmission rates of Covid -19. Therefore all class areas, offices school entrances, bathrooms, and communal areas have hand sanitizing

provisions. There are a high number of visuals throughout school making it clear the expectation of the school, that from the moment of arrival until leaving, regular hand washing is the expectation. All children, staff and visitors are required to sanitize their hands either independently or with assistance on arrival to School and regular hand washing throughout the day. We would like request you to keep one small sanitizer bottle with you.

It means children will be supported to regularly wash their hands throughout the day e.g.: on arrival, pre meal times etc.

5. **Clothing:** First day you children can come with colour dresses and they must change their clothes each day. Regarding uniform we will inform shortly.

Additional measures, we have put in place are:

1. Taking all staff, children and essential visitors temperature on arrival.
2. Reminders to families and staff to adhere to current government guidance and to maintain open communication with us about health issues.

Dropping off and collecting your children (Transportation):

We would like to request you to drop your children in the morning at **8.30 am** and the school transportation will be available in the evening. Parents/carers are not permitted to enter the building to avoid overcrowding, unless when collecting their child who is presenting with symptoms, or for pre-arranged meeting.

Important:

Fees:

- Parents are requested to clear all fee dues. As per the Madras High Court Order you have to pay the first installment of 40% fees and the second installment of 35% fees. The court has clearly mentioned that parents who have not paid the first installment of 40% fees should pay it along with second installment of 35% fees. If you are having any financial constraints, please contact management. Thank you for

understanding and continued support. We look forward seeing we appreciate your attention to this urgent matter. Kindly ignore this, if you have already paid the fees.

Thank you for your continuous support in helping your child learns from home. I trust this information is to your satisfaction and I look forward to seeing you all on Monday February 8, 2021.

Warm regards,

Nisha Madhu

Principal